

ADVICE OF CORRECTION

Instructions: District Offices must submit this form to make changes in existing licenses. It is not signed or submitted by an applicant/licensee. It is used for most of the miscellaneous license reporting requirements where an application is not required, including:

- Transmittal of fees for Condition Modification/Removal
- Reporting changes in corporations, limited liability companies, or limited partnerships *that do not require an application*
- Reporting corrections to license information

Complete items as appropriate. If there are no fees involved, insert "N/A" in Items 2 & 3.

1. LICENSE NUMBER

2. RECEIPT NUMBER

3. FEE PAID

4. LICENSEE'S NAME

5. DOING BUSINESS AS (DBA)

6. DATE

7. PREMISES ADDRESS (Street number and name, city, zip code)

8. DISTRICT OFFICE

9. MAILING ADDRESS (Street number and name, city, state, zip code)

10. LICENSEE'S PHONE NUMBER

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11. TYPE OF PENDING APPLICATION

12. DATE APPLICATION FILED

13. ACCUSATION PENDING

☐ Yes ☐ No14. DOCUMENT EXPLAINING
CHANGE ATTACHED☐ Yes ☐ No

15. ACTION OR CHANGE

a. ☐ Corporate Change - Section 23405 (Attach ABC-243)b. ☐ LP Change - Section 23405.1 (Attach ABC-256)c. ☐ LLC Change - Section 23405.2 (Attach ABC-256-LLC)d. ☐ Condition Modification/Removal - Section 23803 (ABC-333
to follow to HQ H&L)e. ☐ Mailing Address Change (Attach letter, if any, from licensee)f. ☐ Replacement of Lost Licenseg. ☐ DBA Change (Attach letter, if any, from licensee)h. ☐ Premises Address Change by City or County (Attach
letter from city or county)i. ☐ Name Change (Attach official document; e.g.,
certificate from Secretary of State, court order,
marriage certificate)j. ☐ Other

16. DETAILS OF CHANGE OR PAYMENT (e.g., annexation into city, fee for Code 8, etc.)

17. RECOMMENDATION (Required for Items 15a-c only)

INVESTIGATOR'S SIGNATURE

DATE SIGNED

18. RECOMMENDATION (Required for Items 15a-c only)

SUPERVISOR'S SIGNATURE

DATE SIGNED

Distribution: Original to HQ Licensing (If fee, original to HQ Cashier with Transmittal);
Copy to HQ Hearing & Legal (If Item #13 is YES and Item #15e, g, h or i is checked)
Copy to District file